

How to make the most of your policies

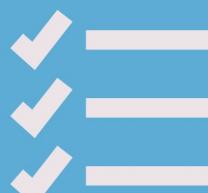
Align the policy with your philosophy and values

Ensure that your policies are reflective of your service philosophy and values. The wording used in the policy and the way in which the policy is implemented should be aligned with your philosophy.



Consider what other compliance aspects can be embedded

Demonstrate the organisation's understanding of compliance and how this is embedded in meaningful ways. E.g. a behaviour policy could also mention how secure attachments, the environment, interactions and inclusive curriculum is considered.



Think about how user-friendly the policies are to read

Sometimes policies are written to tick a box for compliance yet the use of them is not necessarily considered. How quickly is the key information presented in the policy? Is an easy to understand format used?



Think about the length of the policies

A policy that is a paragraph might be able to be combined with another similar policy. A policy that is many pages long may be best split into a few different policies. You can add a "Related policies" list at the end of the policy to link documents together.

